Timeline

VISN IE Point of Contact	Mo 1	Mo 2	Mo 3	Mo 4	Mo 5	Mo 6	Mo 7	Mo 8	Mo 9	Mo 10	Mo 11	Mo 12
Getting Started												
Read IE toolkit (M 1)	■											
Complete EC, PE, and EL video course (M 2 & 3)		■	■									
Meet with facility Program Officers (M 2)		■										
Engage with the National IE Community												
Register with the national IntegratedEthics website (M 1)	■											
Participate in IE teleconferences (M 3 thru 12)			■	■	■	■	■	■	■	■	■	■
Lead VISN IE Program												
Establish VISN EAB (M 4)				■								
Establish reporting mechanism to Network Director and/or ELC (M 4)				■								
Develop VISN level policies on IE (M11)												■
Serve as Network IE Program Officer												
Develop educational and communications strategy for VISN staff (M 5)					■							
Roll out “Ethics in Health Care” (M 6)						■						
Roll out IE online learning modules (M 7 thru 9)							■	■	■			
Monitor Facility IE Implementation												
Ensure assignment of facility positions (M 1)	■											
Review facility IE communications strategy (M 3)			■									
Assure initiation of facility training efforts (M 4)				■								
Monitor completion of the IE Facility Workbook (M 4)				■								
Monitor participation in IE Staff Survey (M 5)					■							
Establish a monitor/measure tracking mechanism (M 4)				■								
Report monitor/measure result quarterly (M 8 & 12)								■				■
Coordinate Ongoing Activities												
Evaluate Facility Workbooks for VISN level findings (M 6 thru 9)						■	■	■	■			
Utilize IE Staff Survey results to identify VISN level needs (M 12)												■
Assist with development of facility-based polices on IE (M12)												■